

MINUTES OF THE MOUNTSORREL PARISH COUNCIL MEETING HELD
ON MONDAY 13 JANUARY 2020 IN THE PARISH ROOM LEICESTER
ROAD MOUNTSORREL AT 7PM

PRESENT

Councillors: S. Haywood (Chairman),
E. Benner, E. Blackshaw, P. Harris, S. Holyoake,
A. Lackey, M. Lemon, P. Maguire, F. Newitt,
C. O'Neill, K. Phillips, M. Pirt, K. Walker

IN ATTENDANCE

L. Davies – Parish Clerk
J. Wainwright – Administrative Assistant
W Antill – WDA Planning – Planning Consultant
6 x Members of the Public signed the attendance register

173. CHAIRMAN'S REMARKS

The Chairman

- (a) Advised that the first meeting of the Flood Forum had taken place and that the Parish Council were now looking to recruit a volunteer to act as the Parish Flood Warden and that if anyone was interested could contact be made with the Parish Clerk for further information.
- (b) Advised that there was still a vacancy for a school crossing person and if anyone was interested, they should contact Leicestershire County Council for further details. The vacancy was currently being advertised on all the Parish Notice Boards and Parish Council website.
- (c) Advised that a sum of £192.00 had been raised at the Light Switch On and Carol Concert events and this had been donated to LOROS.

174. APOLOGIES FOR ABSENCE

Apologies for absence were received from Borough Councillors J. Hunt and R. Shepherd.

175. DECLARATIONS OF INTEREST

Councillor M. Lemon declared an interest in agenda item 11 – payment of accounts.
Councillor E. Blackshaw declared an interest n agenda item 13 – Leicestershire County Council's Equality Strategy
Councillor K. Phillips declared an interest in planning application P/19/2514/2

176. MINUTES

RESOLVED that the Minutes of the Meeting held on 9 December 2019 be confirmed as being a true record and authorised to be signed by the Chairman subject to the recording of Councillor P. Maguire's attendance.

177. PUBLIC PARTICIPATION

- (a) A resident of Foxglove Close, Mountsorrel raised the issue of the Council's Budget and Precept for 2020/21. The Chairman advised that the recommendation of the Budget Working Party was for a reduction in the Precept.
- (b) A resident requested an update on the occupation of Unit B at the Memorial Centre. The Chairman advised that a planning application had been submitted to Charnwood Borough Council to change the use of the unit from retail to office and the outcome of the application was still awaited.
- (c) A resident raised his complaint to the Monitoring Officer regarding a breach of the Code of Conduct. The Chairman advised that this matter had been concluded and that no further action was proposed.
- (d) A resident raised the issue of the broken fence between the Kingfisher estate and the A6 following tree works. The Chairman requested he forward any photographs etc to the Clerk so that she could report it.

178. POLICE REPORT

PCSO K Hallmark reported that there had been two burglaries, one of which was from a residential property and 1 theft.

Sgt Smart reported that PC Spieby had been investigating the issue of the use of electric scooters on the Halstead Road play area. The Chairman advised that the access points had been identified and had been referred to Charnwood Borough Council as the landowners to try and find a solution.

In response to a query regarding the use of electric scooters Sgt Smart confirmed that if users were caught speeding on pavements appropriate action would be taken. He also confirmed that electric scooters were allowed on the public highway but road safety needed to be observed.

RESOLVED that the report be noted.

179. BOROUGH COUNCILLORS REPORTS

- (1) Councillor L. Harper-Davies reported on the first meeting of the flood forum and advised that a list of actions had been drawn up. The Sibley Flood Warden had also attended and his input had been very useful. The priority was for the Parish to recruit its own flood warden.
- (2) Councillor L. Harper-Davies reported on the Charnwood Borough Council's grant programme and further information could be obtained via the Council's website.
- (3) Councillor J Capleton referred to the flooding that had occurred at West Cross Lane particularly in December and this had been exacerbated by fly-tipping and advised

that the developer of the estate had been advised. Residents had been provided with details of where to obtain sandbags.

RESOLVED that the reports be noted.

180. COUNTY COUNCILLOR REPORT

County Councillor H. Fryer advised that the County Council had been responding to an unprecedented number of flooding enquiries and issues. She advised that investigations were being carried out in several locations to ascertain the source of the flooding and this included inspection of gulleys and culverts. She advised that Slash Lane would be closed for the next three days for ditch and drainage works. She also advised that the County Council were awaiting the outcome of the budget on 11 March to find out what additional funding was being made available. She was unable to advise any further on the Bond Lane position and suggested that Members of the Tarmac Liaison Committee were in a better position to ascertain the latest information. She advised that she was happy to take up any matters and refer them to Councillor Osborne.

181. PLANNING APPLICATIONS

P/19/2514/2 – 85 Leicester Road, Mountsorrel – Alterations to shop front, single storey extension to rear and formation of 3 x 1- bedroom apartments

P/19/1772/2 – 105 Rothley Road, Mountsorrel – Single Storey extension to garage – amended plans

P/19/2618/2 – 8 & 10 Johns Avenue, Mountsorrel – Erection of two bungalows and garages following demolition of existing dwellings

P/19/2405/2 – 77 Cross Lane, Mountsorrel – Proposed two storey extension to side, single storey extension to rear, addition of render to façade of dwelling and addition of canopy to front elevation (revised description 13/1/2020)

RESOLVED that

- (1) In principal, no objections be made to application 19/2514/2 but concerns were raised regarding vehicle movements within the site and access.
- (2) The Council's previous objections to application 19/1772/2 be re-iterated
- (3) No objections be raised to application 19/2618/2
- (4) The Council's previous objections to application 19/2405/2 be re-iterated

182. BUDGET AND PRECEPT 2020/21

(1) The Clerk

- (a) submitted the Minutes of the meeting of the Council's Budget Working Party held on 6 January 2020 and the proposed Budget for 2020/21 (copies of which had previously been circulated to Members)

- (b) advised that, following a query raised, an amendment was proposed by the Manager of the Mountsorrel Memorial Centre in relation to the proposed sundry income that resulted in the income being increased from £1200 to £5000.
- (c) Reported that the effect of the proposed amendment would be to increase the overall income budget for the Memorial Centre to £212,825.00 resulting in a decrease in the precept demand from £512,740 to £508,940.
- (2) Councillor M. Pirt re-iterated her concerns regarding the proposed income for the café

RESOLVED that the draft budget for 2020/21 and the Precept of £508,940 be approved

183. PAYMENT OF ACCOUNTS – 10 DECEMBER 2019 – 13 JANUARY 2020

- (a) The Clerk submitted the following list of expenditure for the period 10 December 2019 to 13 January 2020 (copies of which had previously been circulated to Members)
- (b) Councillor E. Benner requested that a sum of £40.00 be transferred to the Councillors training budget from the contingency budget to enable her to attend Chairman’s Training.

RESOLVED that

- (1) The transfer of £40.00 from the Contingency Budget to the Councillor Training Budget be approved and that Councillor E. Benner be authorised to attend Chairman’s Training on 15 January 2020.
- (2) the following list of expenditure be approved for payment:

PARISH COUNCIL

DATE	METHOD	INVOICE NO	PAYEE	AMOUNT	DESCRIPTION
30.12.19	DD	713060401	British Gas	134.54	Gas Charges – Parish Rooms
14.01.20	DD	9603554X	Charnwood BC	58.00	NNDR – Parish Rooms
17.12.19	Chq 7703	5519328	ESPO	60.41	Cleaning Supplies/Stationery
25.11.19	Chq 7703	5491918	ESPO	70.94	Cleaning Supplies/Stationery
02.01.20	Chq 7704	2561	CommuniCorp	75.00	ANNUAL SUBSCRIPTION
30.12.19	BACS	809104	Wicksteed Leisure	1594.32	Roundabout Repair
25.12.19	BACS	59820585	Charnwood BC	72.50	Allotment Rent
10.12.19	DD	03231276	Water Plus	20.72	Water Rates-Halstead Rd Pav
03.12.19	Chq 7706	30698	L&R Wildlife	50.00	Annual Subscription
20.12.19	BACS	11730	Ackwa	13.07	Cleaning Supplies – Library
03.12.19	DD	Credit Card	Nat West	784.61	Credit Card Statement
24.12.19	DD	204441858	Total Gas & Power	65.36	Electric – Halstead Rd Pav

30.12.19	BACS	1000649	SLCC	227.00	Annual Subscription
24.12.19	BACS	061219	The Ratby Band	160.00	Fees – Carol Concert
18.12.19	SO	59852830	Charnwood BC	807.50	Rent – Halstead Rd
04.12.19	BACS	3190468	Gresswell Ltd	51.41	Stationery – Library
30.12.19	Chq 7707	Petty Cash	Petty Cash	136.52	Petty Cash
07.01.20	BACS	182651	CRPE	36.00	Annual Subscription
08.01.20	BACS	904/905	WDA Planning	3000.00	Professional Fees
06.01.20	BACS	107369	Wilson Alarms	403.20	Annual Alarm Monitoring
07.01.20	BACS	2542	Sportsground Maint	1737.00	Grounds Maint Contract
06.01.20	DD	M011T8	British Telecom	115.66	Telephone Charges – Office
03.01.20	DD	Credit Card	Nat West	26.00	Credit Card Statement
24.01.19	BACS	Salaries	Monthly Salaries	7501.93	Monthly Salaries

MEMORIAL CENTRE

DATE	METHOD	INVOICE NO	PAYEE	AMOUNT	DESCRIPTION
03.12.19	DD	Credit Card	Natwest Bank	1108.96	Credit Card Statement
24.12.19	BACS	061219	The Ratby Band	160.00	Fees – Light Switch On
19.12.19	BACS	Artist Fees	ELO	1836.00	Artist Fees
16.12.19	BACS	352	Target Hygiene	384.94	Hygiene Contract
14.12.19	BACS	3258	Gallery 18	160.00	Framing Services
18.12.19	BACS	9626	C J Wilson	144.00	Stock Taking Services
30.11.19	BACS	2297	Jills Wash N Dry	161.40	Laundry Services
16.12.19	DD	MO159P	British Telecom	15.60	Cloud Phone Services
12.12.19	BACS	96285581	Charnwood BC	101.63	NNDR – Café
12.12.19	BACS	96285581	Charnwood BC	887.38	NNDR – Café
13.12.19	BACS	33929	Edge IT Systems	36.00	Office 365 Café Email
11.11.19	BACS	8636	CRS Coventry	42.00	Cloud Box Subs – Nov 19
11.12.19	BACS	8680	CRS Coventry	42.00	Cloud Box Subs – Dec 19
10.12.19	DD	23206	Coffee 200	138.00	Coffee Supplies
10.12.19	BACS	2476	Personnel Advice	480.00	JE & JD Evaluation
11.12.19	BACS	8123	Soar Valley Bar	1246.85	Bar Supplies
09.12.19	BACS	11635	Ackwa	43.53	Café Crockery/Cutlery
11.01.20	DD	5021642-1	Macquarie Corporate	237.59	EPOS Equipment Rental
01.12.19	BACS	1538	M&S Hobill	852.00	Electrical Services
19.12.19	BACS	286	Funny Money Casino	450.00	Artist Fees – NYE
31.12.19	BACS	311219	The Soul Man	800.00	Artist Fees – NYE
01.01.20	BACS	9	Purple Turtle Disco	320.00	Disco – NYE
31.12.19	DD	362671	A E Burgess	156.23	Waste Contract
31.12.19	BACS	4359	Global Cleaning	1401.00	Cleaning Contract
31.12.19	BACS	720418	Brodman Ltd	94.80	Call Out Charges
02.01.20	BACS	Artist Fees	Five Star Theatre	2248.50	Artist Fees
23.12.19	BACS	0345/0348	Studio 3 Zero	178.24	Artist Fees
27.11.19	BACS	Reimbursement	Receptionist	46.99	Leaflet Printing

27.11.19	BACS	0108	All View Window	150.00	Window Cleaning Cont
17.12.19	BACS	473352	Booker Ltd	235.22	Café Supplies
28.11.19	BACS	13122019	Flash Queen	1755.00	Artist Fees
17.12.19	BACS	Reimbursement	General Manager	49.99	Kettle
31.12.19	BACS	Various	H Striebig-Hawkey	1153.74	Filled Rolls/NYE Buffet
01.01.20	BACS	9627753X	Charndwood BC	292.00	NNDR – Unit B
11.12.19	BACS	002	J Scriven	170.00	Temp Bar Staff
13.12.19	BACS	8921988	Simon Jersey	120.93	Staff Uniform
17.12.19	BACS	003	J Scriven	165.00	Temp Bar Staff
17.12.19	BACS	001	M Green	40.00	Temp Bar Staff
18.12.19	BACS	8133	Soar Valley Bar	799.80	Bar Supplies
30.12.19	BACS	8142	Soar Valley Bar	813.00	Bar Supplies
03.01.20	BACS	Various	H Strieby-Hawkey	69.40	Filled Rolls/Buffer
07.01.20	BACS	11774	Ackwa	28.17	Hygiene Supplies
10.01.20	BACS	4819	Sign Shop	68.40	Printing
10.01.20	BACS	0119	All View Window	150.00	Window Cleaning Cont
10.01.20	BACS	SIN1349777	PRS/PPL	1919.28	Licence Fees
01.01.20	DD	K3668020	Worldpay	120.13	Credit Card Charges
01.01.20	DD	K3680107	Worldpay	106.12	Credit Card Charges
01.01.20	DD	K3680211	Worldpay	15.00	Credit Card Charges
10.01.20	DD	Q00720	British Telecom	70.92	Phone Charges
23.12.19	BACS	Reimbursement	Parish Clerk	58.93	NYE Decs
06.01.20	BACS	1148566369	Konica Minolta	284.77	Photocopier Charges
17.12.19	BACS	8692	CRS Coventry	822.00	Safe
02.01.20	DD	Various	Berry Marketing	136.00	Advertising
30.12.19	DD	Contract	ELAS	111.60	Risk Contract
24.01.20	BACS	Salaries	Salaries	13216.56	Salaries

184. FINANCIAL STANDING ORDERS

Consideration of this matter was deferred until after the completion of the Peer Review currently being undertaken by Leicestershire and Rutland Association of Local Councils.

185. LEICESTERSHIRE COUNTY COUNCIL – EQUALITY STRATEGY 2020-2024 CONSULTATION

Members agreed to contact the Parish Clerk with any observations on the Equality Strategy with a view to formulating a response. Details of the consultation were available at www.leicestershire.gov.uk/equality-strategy-consultation. The Parish Clerk agreed to supply a hard copy to Councillor P. Harris.

186. LEICESTERSHIRE COUNTY COUNCIL – BUDGET CONSULTATION

Members agreed to contact the Parish Clerk with any observations on the budget proposals with a view to formulating a response. Details of the consultation were

available at www.leicestershire.gov.uk/budget. The Parish Clerk agreed to supply a hard copy to Councillor P. Harris.

187. LOCAL ELECTRIC BILL

Members agreed to contact the Parish Clerk with any observations on the proposed bill with a view to formulating a response. Details of the proposals were available at www.powerforpeople.org.uk/the-local-electricity-bill. The Parish Clerk agreed to supply a hard copy to Councillor P. Harris.

187. MOUNTSORREL EDUCATIONAL FUND – TRUSTEE NOMINATION

At the request of the Clerk to the Trustees of the Mountsorrel Educational Fund, Members considered any nominations for the position of Trustee for the period May 2020 to May 2024.

The Parish Clerk advised that the current Trustee, Professor A. Duffy, was willing to serve for another term.

RESOLVED that Professor A. Duffy be nominated as the Trustee to serve for the period May 2020 to May 2024.

188. PARISH DEFIBRILLATORS

(a) Councillor K. Phillips advised Members of an incident whereby it had not been possible to access any of the defibrillators in the village. However, she confirmed that the matter had now been dealt with and she expressed her appreciation to the Cemetery Gardener whose responsibility it is to check the Parish Council owned defibrillators.

(b) the Clerk reported that following correspondence with the East Midlands Ambulance Service (EMAS) and the Community Heartbeat Trust it had been established that the three parish council defibrillators had been available but unfortunately the 999 Operator had not been able to locate the code numbers. EMAS were currently looking at the reasons for this. Unfortunately, the other defibrillators located at the Rothley Road Co-Op, the Alpine Surgery and Soar Leisure Centre were not owned by the Parish Council and so she was unable to confirm their current status.

RESOLVED that the Clerk write to the owners of the other defibrillators in the village to ascertain their current status.

189. COUNCILLOR SURGERIES

Further to Minutes 109 and 168, the Chairman advised that both he and the Clerk had apologised to Councillor K. Phillips regarding the misunderstanding that had occurred at the previous meeting of the Council.

Councillor K. Phillips advised that she would be willing to attend Councillor surgeries.

RESOLVED that Councillors E. Benner, E. Blackshaw, S. Haywood, A. Lackey, C. O'Neill and M. Pirt arrange a meeting to discuss the timetable and procedure for the holding of Councillor surgeries.

190. **MINUTES OF THE MEETING OF THE RECREATION AND AMENITIES COMMITTEE – 16 DECEMBER 2019**

The Clerk submitted, for information, the following minutes of the Recreation and Amenities Committee held on 16 December 2019 (copies of which had previously been circulated to Members):

MOUNTSORREL PARISH COUNCIL

MINUTES OF THE MOUNTSORREL RECREATION & AMENITIES COMMITTEE MEETING HELD ON MONDAY 16 DECEMBER 2019 IN THE PARISH ROOM, LEICESTER ROAD, MOUNTSORREL AT 7.00PM

*Councillors: M. Lemon (Chairman),
E. Benner, P. Harris, S.
Haywood, K. Phillips*

As Observer

Councillors: S. Holyoake, C. O'Neill, K. Walker

IN ATTENDANCE

Mrs L Davies, Clerk

W Antill – WDA Planning – Planning Consultant

3 Member of the Public

24. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors E. Blackshaw, A. Lackey and M. Pirt.

25. **MINUTES**

The Minutes of the Meeting held on 8 October 2019 were confirmed as a true record.

26. **DECLARATIONS OF INTEREST**

None

27. **PUBLIC PARTICIPATION**

Loughborough Road Play Area – The Chairman confirmed that refurbishment had now been completed and advised a resident on the location of the play area.

Halstead Road Project – The Chairman advised that due to commercial confidentiality some of the financial aspects of the project needed to be kept confidential and it would therefore be necessary for some financial matters to be dealt with in “confidential business”. A local resident expressed his disappointment that this was the case particularly as there was no “exclusion of the public” notice on the published agenda. The Chairman advised that it would be for the Committee to resolve to go into “confidential business” at the appropriate time. In the meantime the discussion, apart from financial matters, would be held in public.

28. **LOUGHBOROUGH ROAD PROJECT**

Further to Minute 18, the Chairman advised that the refurbishment of the Loughborough Road had now been completed. The Council’s General Operative had been and inspected the site and the only matter outstanding was the removal of the temporary toilet facilities.

RESOLVED *that the report be noted.*

29. **HALSTEAD ROAD PROJECT**

The Council’s consultant WDA Planning

(a) outlined the history of the project, the projects credentials against the Charnwood Borough Council’s Open Spaces Strategy 2010 – 2018 policies, the discussions held with the four main sporting clubs in the Parish as well as other partners including the developer and Tarmac, the history of the developments within the Parish to which Section 106 had been identified to support the project and advised that it was anticipated that the planning application, together with its accompanying documentation, would be submitted to the Local Planning Authority by the end of January 2020.

(b) Advised that the project had the support of the main sporting clubs in the Parish, namely Mountsorrel Amateurs F.C., Mountsorrel F.C., Mountsorrel Juniors F.C. and Mountsorrel Castle Cricket Club. These sporting clubs had now formed “the Mountsorrel Sporting Alliance”. It was therefore proposed that the planning application would be a joint application with the Parish Council and The Sporting Alliance.

RESOLVED *that the public be excluded from the meeting during consideration of the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Section (1) and Section (2) of the Public Bodies (Admission to Meetings) Act 1960.*

(c) Explained the current position highlighting the progress that had been made on the land transfer and the Section 106 agreement including the anticipated available Section 106 funds for the project.

(d) *Outlined, in general terms, the areas of additional identified funding, which included the Football Association, local environmental trusts and community organisations to which funding applications would need to be made once the project had received planning permission.*

(e) *Outlined the anticipated costs of maintaining the area including grounds maintenance based on the current costs of maintaining similar areas within the Parish.*

(f) *Answered Members questions and advised that a business plan for the project would be compiled once planning permission had been granted.*

RESOLVED *that the report be noted.*

During the preceding discussion, the Committee resolved to suspend Standing Orders to enable the Committee meeting to continue beyond the three hour maximum time.

The Chairman closed the meeting at 10.20 pm

Chairman.

RESOLVED *that the public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and Section (2) of the Public Bodies (Admission to Meetings) Act 1960.*

191. **GROUNDS MAINTENANCE CONTRACT 2020-2023**

The Clerk submitted details of the tenders received for the Grounds Maintenance Contract for the period April 2020 until March 2023 (copies of which had previously been circulated to Members).

RESOLVED that tenders numbered 3, 8 and 9 be shortlisted and the Clerk obtain references for consideration by the Council at its next meeting.

The meeting concluded at 9.05 pm

Chairman

