

MINUTES OF THE MOUNTSORREL CEMETERY, CONSERVATION AND ENVIRONMENT COMMITTEE MEETING HELD ON MONDAY 29 JULY 2019 IN THE PARISH ROOMS, LEICESTER ROAD MOUNTSORREL AT 7 PM

**PRESENT**

Councillors: M. Pirt, (Chairman),  
E. Benner, S. Haywood, P. Harris  
P. Maguire, F. Newitt, M. Pirt.

**IN ATTENDANCE**

Parish Clerk  
1 Member of the public

---

1. APOLOGIES FOR ABSENCE

None.

2. ELECTION OF CHAIRMAN

**RESOLVED** that Councillor M. Pirt be elected Chairman for the duration of the meeting.

3. DECLARATIONS OF INTEREST

None.

4. PUBLIC PARTICIPATION

None.

5. BOND LANE/CROWN LANE, MOUNTSORREL

Further to Minute 44, 61 and 77/18, the Clerk

(a) submitted the latest report from Tarmac on the progress of the Scheme that incorporated an outline programme with a final completion date of late September 2019.

(b) Reported that Tarmac had requested a meeting with representatives of the Parish Council to discuss final finish details and landscaping.

**RESOLVED** that Councillors P. Harris and M. Pirt be authorised to attend the meeting with representatives of Tarmac to discuss final finish details and landscaping.

6. FLORAL BASKET CONTRACT

The clerk

- (a) reported that the current contract with PHS for the floral baskets was due to expire and that quotations had been sought from the current supplier and additional local garden centres. However, to date only one quotation had been received.
- (b) reported the current contractor had advised that due to Health and Safety they were not longer able to maintain the 24 inch baskets without the benefit of a road closure. However, a revised quotation for 18 inch baskets was still awaited.
- (c) Agreed to contact the current contractor to request that the current baskets be attended to prior to the Revival event on 11 August 2019.
- (d) Agreed to compare the revised quotation from the current contractor with that received from a local garden centre and circulate the information prior to a decision being made on which quotation to accept.

**RESOLVED** that the Clerk be granted delegated authority to enter into a floral basket contract following receipt of the revised quotation from the current contractor and a comparison exercise being undertaken with other quotations received.

7. DOG WARDEN REPORT

The Clerk submitted the latest reports prepared by the Council's Cemetery Gardener (copies of which had previously been circulated to Members). She advised that the Dog Warden was still monitoring the level of fouling and reporting this to Charnwood Borough Council with a view to obtaining from Charnwood Borough Council the authority to issue fixed penalty notices.

The Committee wished their appreciation of the Cemetery Gardener for all her hard work to be recorded.

**RESOLVED** that the report be noted and a meeting be organised with Charnwood Borough Council to progress obtaining authorisation for the Dog Warden to carry out enforcement including the issue of penalty notices.

8. PROVISION OF ADDITIONAL BINS – KINGFISHER ESTATE AND WALTON WAY

Further to Minute 43, 60 and 76, the Clerk

- (a) reported the receipt of a complaint regarding the location of the litter bin installed at the junction of Speedwell Road and Leicester Road (copies of which had previously been circulated to Members).
- (b) Reported on the method used in deciding on the location of the new litter bin including the requirements of Leicestershire County Council as the highway authority.

**RESOLVED** that the report be noted and that the Clerk write to the complainant explaining, that whilst the contents of the complaint had been noted, the process that had been undertaken in determining the location of the litter bin including the requirements of the Highway Authority.

9. CEMETERY GARDENER'S REPORT

The Clerk submitted the Cemetery Gardener's report (copies of which had previously been circulated to Members), highlighting the projects currently being undertaken and advising on the areas of required maintenance including the painting of the railings, the noticeboard and the potholes on the access road.

The Committee passed on its appreciation to the Cemetery Gardener for all the excellent work that she was undertaking.

**RESOLVED** that the report be noted, the Clerk pass on the Committee' appreciation to the Cemetery Gardener for all her hard work and commitment and consult with the Council's General Operative to ascertain whether it was possible to undertake the maintenance work in-house.

10. CEMETERY DIGITAL MAPPING

Further to Minute 50, 66, and 82 the Clerk advised that the Cemetery Map had now been scanned and a draft copy of the plan had now been received. However, the map was missing parts of the Garden of Remembrance. Accordingly, the Cemetery Gardener was undertaking a survey of the area with a view to having the map amended.

**RESOLVED** that the report be noted.

11. GROUNDS MAINTENANCE/CASTLE HILL MAINTENANCE CONTRACTS 2019

Further to Minute 57 and 75, the Clerk

- (a) submitted the Grass Cutting Schedule for this Committee (copies of which had previously been circulated to Members)
- (b) advised that a meeting had now been held with the Council's current contractor regarding a recommended schedule
- (c) circulated a copy of the recommendations

**RESOLVED** that the following cutting schedule be approved for inclusion in the Grounds Maintenance Contract:

**Allotments**- Twice per month

**Peace Garden** – Fortnightly box mow and strim

**Cemetery**- Fortnightly – box cut front of cemetery and strim around all objects

**The Green** – Cut and strim fortnightly

The Chairman closed the meeting at 7.30 pm.

Chairman

DRAFT