

FINANCE AND GENERAL PURPOSES COMMITTEE

12 OCTOBER 2020, VIA ZOOM

PRESENT

Councillors: K. Walker (Chairman),  
E. Benner, E. Blackshaw, S. Holyoake,  
A. Lackey, M. Pirt

Parish Clerk  
Administrative Assistant

3 Members of the Public

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29. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S. Haywood and K. Phillips.

30. DECLARATIONS OF INTEREST

None

31. PUBLIC PARTICIPATION

None

32. MINUTES – 28 SEPTEMBER 2020

The Minutes of the Special Meeting held on 28 September 2020 were confirmed as a true record and authorised to be signed by the Chairman.

33. EXPENDITURE REPORT – 14 SEPTEMBER – 12 OCTOBER 2020

The Clerk

- (a) Submitted the Expenditure Report for the period 14 September to 12 October 2020 (copies of which had previously been circulated to Members);
- (b) Advised that there were two additional invoices that had been received in relation to expenditure in connection with the Memorial Centre, namely
  - (i) British Telecom for £119.29 including VAT – Telephone Charges
  - (ii) Audience Systems £900.00 including VAT – Retractable Seating Service

RESOLVED that the following list of expenditure be approved:

## PARISH COUNCIL

DATE	METHOD	INVOICE NO	PAYEE	AMOUNT	DESCRIPTION
03.10.20	DD	72835583	O2	77.62	Mobile Phone Contract
01.10.20	DD	9603554X	Charnwood BC	59.00	NNDR – Parish Rooms
29.09.20	BACS	40187721	Charnwood BC	75.00	Allotment Lease Payment
28.09.20	BACS	6796	C Heartbeat Trust	440.40	Replacement Defib Batteries
15.09.20	BACS	5777384	ESPO	55.99	Stationery etc
17.09.20	BACS	22	LRYFS	1666.67	Youth service provision
25.09.20	DD	4122566	Water Plus	47.76	Water Charges – Halstead Rd
30.09.20		Petty Cash	Petty Cash	174.35	Petty Cash
10.09.20	DD	4000013	Water Plus	109.02	Water Charges – Parish Rooms
08.20.20	BACS	52	Corts Hardware	175.91	Various
06.10.20	DD	M020U7	British Telecom	116.63	Cloud Phone – Parish Office
29.09.20	BACS	5808823	ESPO	265.20	Office Shredder
03.10.20	BACS	23	LRYFS	1666.67	Youth Service Provision
07.10.20	TRF	Grant	WMFT	18150.00	Grant – Second Instalment
03.10.20	DD	Credit Card	Natwest Bank	75.02	Credit Card Statement
08.10.20	BACS	2676	Sportsground Maint	2165.00	Grounds Maint Contract
10.10.20	BACS	222570518	Total Gas & Power	27.69	Electric – Cemetery
10.10.20	DD	222570551	Total Gas & Power	47.12	Electric – Parish Rooms
10.10.20	DD	222570573	Total Gas & Power	19.97	Electric – War Memorial
10.20.20	DD	222570530	Total Gas & Power	51.62	Electric – Halstead Rd Pav
23.10.20	BACS	Payroll	Monthly Salaries	8552.32	Monthly Salaries

## MEMORIAL CENTRE

DATE	METHOD	INVOICE NO	PAYEE	AMOUNT	DESCRIPTION
26.09.20	DD	Contract	ELAS Business	111.60	Risk contract
11.09.20	BACS	8992	CRS Limited	42.00	Cloud box subs – Sept 20
01.10.20	DD	5021642	Macquarie Corporate	237.59	EPOS rental
11.09.20	BACS	12949	Ackwa Ltd	400.69	Covid 19 Supplies
01.20.20	BACS	4510	Global Cleaning	82.80	Covid 19 Supplies
03.10.20	DD	Credit Card	Nat West	650.48	Credit Card
30.09.20	DD	125298785	Worldpay	15.00	Credit Card Charges
30.09.20	DD	125288648	Worldpay	67.80	Credit Card Charges
30.09.20	DD	125374407	Worldpay	39.54	Credit Card Charges
10.10.20	DD	Q010GD	British Telecom	87.56	Telephone Charges
10.10.20	DD	222772820	Total Gas & Power	635.59	Electric
30.09.20	DD	385434	A E Burgess & Son	108.13	Waste Contract
28.09.20	DD	714456260	British Gas	17.75	Gas Charges
17.09.20	DD	M024AS	British Telecom	15.60	Cloud Phone Charges
16.09.20	BACS	72014	Brodman Ltd	106.80	Fire Alarm Repair
18.08.20	BACS	20290	Churchill Specialist	176.40	Service Lighting Protect

17.08.20	BACS	200920	J. Wait	595.00	Lighting Column Repair
22.09.20	BACS	362366592	Schlinder Lifts	90.23	Lift Service
	DD	Q009D7	British Telecom	119.29	Telephone Charges
	BACS	0041169	Audience Systems	900.00	Retractable Seating Service
23.10.20	BACS	Payroll	Monthly Salaries	10486.43	Monthly Salaries
12.10.20	BACS	Refund	Refunds	184.50	Refunds

34. THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) ACCESSIBILITY REGULATIONS 2018

The Clerk submitted a draft Website Accessibility Statement for approval and adoption (copies of which had previously been circulated to Members).

RESOLVED that the draft Website Accessibility Statement be approved and adopted with immediate effect subject to Council documentation being uploaded to the website as a document PDF that would those documents to be read by screen reader software.

35. BUDGET AND PRECEPT 2021/22

The Clerk submitted a report and draft budget for 2021/22 for consideration (copies of which had previously been circulated to Members), advised that this was the first stages for Members to look at budgets with a view to making any amendments so that the proposed amendments could be fed into the draft budget for consideration at the next meeting and answered Members questions thereon.

Councillor S. Holyoake proposed, seconded by Councillor E. Benner, that any amendments be referred to the Clerk via the appropriate Committee Chairman with a view to a revised budget being prepared for discussion at the next meeting of the Committee on 9 November 2020.

RESOLVED that Members consider the draft budget and to advise appropriate Committee Chairman of any amendments. A further budget report would be submitted for consideration to the next meeting of the Committee on 9 November 2020.

The meeting concluded at 7.29 pm.

Chairman