

MOUNTSORREL PARISH COUNCIL



Clerk to the Council - Lorraine Davies
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17 September 2020

To Councillors:

E. Benner, P. Harris, S. Haywood, A. Lackey, C. O'Neill, K. Phillips, M. Pirt, K. Walker

Dear Councillor

You are hereby summoned to a meeting of the Memorial Centre Committee to be held, via Zoom, on Thursday 24 September 2020 at 7.00 pm

Yours sincerely

Lorraine Davies
Parish Clerk

AGENDA

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 24 August and 3 September 2020 (attached)
3. Declaration of Interests
4. Public Participation
5. **Review of Fees and Charges 2021/22** – To review the current fees and charges with a view to making a recommendation to the Finance and General Purposes for fees and charges applicable from 1 April 2021. A copy of the current fees and charges is attached (appendix 1)
6. **Covid 19 Users Policy** – The Clerk to submit, for approval, a draft Covid 19 Users Policy (Appendix 2)
7. **Latest Government Guidance and Legislation** – The Clerk to report on the latest Covid 19 government guidance and legislation.
8. **Protective Screens** – to consider the quotations received for the provision of protective screens for the reception and bar areas (Appendix 3)
9. **Cleaning Regime** – The Clerk to submit a report on the cleaning regime following consultation with the Council's current cleaning contractor (Appendix 4)
10. **Covid equipment and PPE supplies** – to approve the list of equipment and PPE supplies together with costings (Appendix 5)
11. **Community Craft Project** – Further to Minute 7, to consider the advice received from the Council's legal advisors regarding the provisions of the Lease with the War Memorial Trust in relation to permanent fixtures to the walls of the Memorial Centre (Appendix 6)

Topic: Memorial Centre Committee
Time: Sep 24, 2020 07:00 PM London

Join Zoom Meeting

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