

# MOUNTSORREL PARISH COUNCIL



Clerk to the Council - Lorraine Davies  
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25 August 2020

To Councillors:

E. Benner, P. Harris, S. Haywood, A. Lackey, C. O'Neill, K. Phillips, M. Pirt, K. Walker

Dear Councillor

You are hereby summoned to a meeting of the Memorial Centre Committee to be held, via Zoom, on Thursday 3 September 2020 at 7.00 pm

Yours sincerely

Jane Wainwright  
Pp Lorraine Davies  
Parish Clerk

## AGENDA

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 24 August 2020 (attached)
3. Declaration of Interests
4. Public Participation
5. Consider the appointment of key holders in the event of an alarm activation

**It is recommended that the public be excluded from the meeting during the consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and (2) of the Public Bodies (Admission to Meetings) Act 1960.**

6. To consider the report of the Memorial Centre Manager (previously circulated) and the additional information from the Centre Manager (to follow) on the proposed re-opening of the Centre
7. To consider the Memorial Centre Manager's Financial Risk Assessment 2020-21 (previously circulated) and the additional information from the Centre Manager (to follow) regarding the Financial Risk Assessment
8. Review staffing structure (Appendix 1)

Lorraine Davies is inviting you to a scheduled Zoom meeting.

Topic: Memorial Centre committee  
Time: Sep 3, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87215605284?pwd=UWRiRVVVKaExjbERrd0JYbHVHZWITdz09>

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