

Finance & General Purposes Meeting 16th August 2021

Provision of new folding tables for Parish Room

1. Purpose

To seek Committee approval for the purchase of some new folding tables for the Parish Room

Recommendation

2. To approve expenditure up to £1500 for approx. ten new folding tables for the Parish Room

3. Report

3.1. The tables that are used in the office and Parish Room are heavy tables with fixed legs that do not stack. There are currently bookings that require all ten tables and bookings that require just one or two. Since Covid some tables are used upstairs in the office for meetings and have to be carried up and down the narrow stairway which is not particularly safe when they are all needed for a meeting. There is also nowhere to store them when they are not needed apart from upstairs.

3.2. It would be better if the set of tables we have were kept in use where they are in the office and we had folding tables that could be stacked to allow for more flexible use of the Parish Room. Including for Council and Committee meetings as we come to the end of the Covid restrictions.

3.3. It is requested that Committee agree to the purchase of replacement new folding tables with a budget not exceeding £1500.

4. Financial Implications

4.1. The cost of this purchase can be met from the Contingency Fund.

Ross Willmott

Parish Manager

August 2021