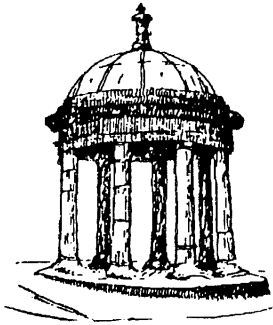


MOUNTSORREL PARISH COUNCIL



Parish Manager – Ross Willmott
The Parish Council Office
2a Little Lane
Mountsorrel
Loughborough
Leics
LE12 7BH
PHONE 0116 2303809

E-Mail Address: clerk@mountsorrelparishcouncil.co.uk

6th August 2021

To All Members of the Finance and General Purposes Committee:

Councillors: E. Benner, Chairman, E. Blackshaw, S. Haywood, S. Holyoake, A. Lackey, K. Phillips, M. Pirt, K. Walker

Dear Councillor

You are requested to attend Meeting, of the **Finance and General Purposes Committee** of Mountsorrel Parish Council to be held on Monday 16th August 2021 commencing at 7.00pm. at the Memorial Centre. Downstairs small auditorium area entrance through the Green Room door on the left of the MMC.

AGENDA

1. Apologies for Absence
2. Declaration of Interests
3. Public Participation
4. To confirm the Minutes of the Meeting held on the 19th July 2021 (attached)
5. **Recommendation to Approve** Expenditure Report – The Parish Manager to submit the list of expenditure for the period July – August 2021 Appendix 1
6. **Recommendation to Approve** Expenditure report for the War Memorial Fields Trust Appendix 2
7. **Recommendation** to agree the attached list of payments for prior approval under Financial Regulation 5.6 Appendix 3
8. **Recommendation to approve** the improvements to the website and the associated expenditure Appendix 4
9. **Recommendation to approve** the recommendations concerning the Cemetery Project, to note the progress, to extend the Cemetery Assistant's contract by 6 months, to commission external support for data entry up to ceiling of £2,500 Appendix 5
10. **Recommendation to approve** the purchase of new folding tables for the Parish Room up to a cost of £1500. App 6

It is recommended that the public be excluded from the meeting during the consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and (2) of the Public Bodies (Admission to Meetings) Act 1960. Specifically, as it discusses individual members of staff and confidential legal advice.

11. **Recommendation to endorse** the decision of the Appointments Panel to appoint a Manager to the Memorial Centre, **to approve** the new contract, **to approve** amendments to staff contracts for home working. Appendix 7

12. Recommendation to approve the actions outlined in the report to collect the payments due (both arrears and for the future) for the maintenance of Little Lane and Grapes Garden Close. Appendix 8.

Yours faithfully



Ross Willmott

Parish Manager

Ross Willmott is inviting you to a scheduled Zoom meeting.

Time: Aug 16, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83430899045?pwd=d01qVXN0bmt4alFxcFdBcnovRXB2Zz09>

Meeting ID: 834 3089 9045

Passcode: 503048

One tap mobile

+442039017895,,83430899045#,,,,*503048# The United Kingdom

+442080806591,,83430899045#,,,,*503048# The United Kingdom

Dial by your location

+44 203 901 7895 The United Kingdom

+44 208 080 6591 The United Kingdom

+44 208 080 6592 The United Kingdom

+44 330 088 5830 The United Kingdom

+44 131 460 1196 The United Kingdom

+44 203 481 5237 The United Kingdom

+44 203 481 5240 The United Kingdom

Meeting ID: 834 3089 9045

Passcode: 503048

Find your local number: <https://us02web.zoom.us/j/khKc8P5H>